

Marryatville High School Course Counselling Parent Guide



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General Information & Support Resources

Course Counselling Process

The Course Counselling process at Marryatville High School features a range of activities to support students to make informed subject selections for the following year. These include:

- Subject information sessions as part of the Student Life Program
- Exploring MHS Curriculum Guides during home group and at home via school website
- Career Planning Information forums including a subject presentation
- A Course Planner to guide students through subject selection process
- Home group teacher support and guidance
- Parent Course Counselling Information and Presentations (available online)
- An individual Course Counselling Appointment for Year 9 and 10 students and parent to finalise subject sections

Please see the Counselling calendar at the back of this booklet for further details.

Course Planners

All students must complete the Course Planner which has 5 key parts:

- Part 1 - Course Planning Record
- Part 2 – Year Level Planner
- Part 3 – Practice Subject Selection Sheet
- Part 4 – Against recommendations / Advancement Applications
- Part 5 – Final Declaration

This process has been designed to help students identify pathways and plan their subject selection accordingly. The Course Planner will be distributed to each student as a task via Daymap. Each Year Level Course Planner has a corresponding ppt presentation with instructions to guide students through the completion. Links to these can be found in the Helpful Resources page at the end of this guide. **Course Planner Due Date: MONDAY WEEK 7 (submitted via Daymap)**

Curriculum Guides

The Marryatville Curriculum Model divides curriculum into the following bands:

- Year 7 & 8 – Middle Years
- Year 9 & 10 Intermediate Years
- Year 11 & 12 – Senior years

The respective curriculum guides feature:

- Curriculum structures and selection patterns for each year level and stream (Mainstream, Special Interest Music, Elective Music & Special Tennis)
- Learning Area flow charts to illustrate subject pathways and prerequisites
- Explicit course descriptors for each subject offered

It is vital that students and families consult these documents throughout the subject selection process to ensure they make informed decisions. Links to the Curriculum Guides can be found in the Helpful Resources page at the end of this guide.

Selecting Subjects

Year Level Course Counselling Process

The following outlines the Course Counselling Process for each Year level:

- Year 8 to 9
 - Complete & submit the Course Planner booklet by Monday Week 7
 - Submit final choices via Web Preferences by Friday Week 7
- Year 9 to 10
 - Complete & submit the Course Planner booklet by Monday Week 7
 - Attend a Course Counselling Day appointment (with a parent) on Wednesday Week 7
 - Submit final choices via Web Preferences by Friday Week 8
- Year 10 to 11
 - Complete & submit the Course Planner booklet by Monday Week 7
 - Attend a Course Counselling Day appointment (with a parent) on Thursday Week 8
 - Submit final choices via Web Preferences by Friday Week 9
- Year 11 to 12
 - Complete & submit the Course Planner booklet by Monday Week 7
 - Attend a Course Counselling sign off appointment (student only) on Tuesday Week 7
 - If choosing against a recommendation – attend a Attend a Course Counselling Day appointment (with a parent) on Thursday Week 8
 - Submit final choices via Web Preferences by Friday Week 8

Careful Consideration

Students should ensure they have undertaken thorough research with respect to future pathways and any post-secondary course prerequisites. Subject choices must be made based on thorough consideration of their interests and ability levels. The timetable is constructed each year in response to student subject selections. As such, there will be very limited capacity for students to make subject changes once classes have been formed. Subject change requests are therefore unlikely to be accommodated.

Year 10 & 11 students should ensure that thorough research informs selected study pathways ie. VET options, school or university prerequisites, TAFE requirements, counting restrictions & precluded combinations for an ATAR

Useful links include:

- [SACE Website](#)
- [SATAC Website](#)
- [East Adelaide Secondary Vocational Alliance \(VET\)](#)

VET Courses

Students interested in undertaking a VET Course should see Laura Hudson in the lead up to Course Counselling Days. Final VET enrolments are ratified on Course Counselling Day with Ms Hudson. If this applies to your student please plan to allow time, in addition to your counselling appointment on the day.

Please note: VET Courses may attract additional fees for which parents/caregivers will be responsible.

Subject Recommendations

To inform the selection process, our Maths, Science & English subject teachers make subject recommendations.

Recommendations are collected for Maths 9 -12, English 11-12 & Science 11-12. The purpose of which is to provide guidance with respect to a student's capacity for success in a subject. These will be available electronically to students via Daymap.

Please note that Semester 1 results underpin these recommendations and it may also be useful to consult your child's semester 1 reports when making subject selection decisions.

Against Recommendations

Students are strongly discouraged from making choices against teacher recommendations. Any subject for which a student has not been recommended will not be available to select when making selections on Web Preferences.

In the event however, that a student does want to choose against a recommendation they will need to complete the AGAINST RECOMMENDATION Application which can be found in the Course Planner. This requires the student to:

- see the subject leader to discuss the course requirements and possible implications
- obtain a signature from the subject coordinator
- hard copy submitted to their HG teacher

Please note choices against recommendations for students in Year 10 & 11 can only be processed at an appointment on Course Counselling Day. Please contact a Year Level/Faculty Leaders or Subject teachers if you would like specific advice with subject recommendations or selections.

Advancement

Students in going into Year 10 and 11 have opportunity to choose to apply for advancement to complete a SACE subject. To be granted permission for including an early SACE subject (ie. Stage 1 subject in Year 10 or Stage 2 subject in Year 11) they must complete ADVANCEMENT APPLICATION, which can be found in the Course Planner booklet. This requires the student to:

- see the subject leader to discuss the course requirements and potential for success
- obtain a signature from the subject coordinator
- submit a hard copy to their HG teacher

Please note advancement applications in Year 10 & 11 can only be processed at an appointment on Course Counselling Day. Students should select a full complement of year level subjects and any advancement adjustments will be made at the appointment.

International Student Subject Selections

All International student Subject Counselling is undertaken by Sarah Goldfain. These appointments are usually completed prior to course counselling days. There is no need for International students to go online to enter final subject selections, this process will be completed during the appointment.

Learning Support Student Subject Selections

All students with a 'One Plan' and a handful of others, will be offered an extended Course Counselling appointment with our Inclusive Education Team (Sue Logue). These appointments will be conducted in the Student Services building and will take approximately 45minutes. Students will receive an additional letter outlining the process for making an appointment.

There is no need for Learning Support students to go online to enter final subject selections, this process will be completed during the appointment.

Selecting Subjects Online

Web Preference Instructions

Following completion of the Course Planner Booklet, all students are required to submit their final subject selections via our Web Preferences system. A Web Preferences help video for each Year Level can be found in the Helpful Resources section at the rear of this booklet. To submit final preferences:

Log in to Web Preferences:

1. Click 'Add New Preferences'
2. Select Current Year- select a study stream –Tennis, Mainstream, Elective or Special Music
3. If applicable select the REQUIRED subjects from the drop down options for each Learning Area.
 - a. Note: only Maths, English & Science subjects for which you have been recommended will be available for selection
4. Select FREE CHOICE subjects from the drop down menu
 - a. Select choice subjects in order of preference. (most preferred listed first)
5. Select RESERVE subjects
 - a. Select reserve subjects in order of preference. (these may be used in the event of a clash)
6. Click 'Proceed'
7. Check and 'Submit' valid preferences
8. View/print receipt for your personal records

Login details will be emailed to students

Course Counselling Appointments

Year 9 to 10 & 10 to 11 Counselling Days

After submitting selections to Web Preferences all Year 9 and 10 students are required to attend an individual course counselling appointment with a parent or caregiver, to finalise subject selections. These appointments will occur in the top of H Block and lessons for these students will be cancelled on the relevant day.

- Year 9 to 10 – Wednesday Week 7 - 7.45am – 10.30am, 11.00 – 1.00pm & 2.00pm – 7.00pm
- Year 10 to 11 - Thursday Week 8 - 7.45am – 10.30am, 11.00 – 1.00pm & 2.00pm – 7.00pm
- Year 11 to 12 (Against recommendations only) - Thursday Week 8 (times as above)

If you are not able to attend a Course Counselling appointment with your Year 9 or 10 student, please make contact as soon as possible with the Year Level Leader.

Year 11 to 12 Course Counselling Sign Off Appointments

To finalise subject selections all Year 11 students will be course counselled by a member of the Senior Leadership team on Tuesday of Week 7 at the top of H Block at the following times. In the lead up to subject counselling, Senior Leaders and subject teachers will attend Home Group to assist students in the selection and counselling process.

Year 11 TO 12 COURSE COUNSELLING Tuesday Week 7	
9.20am	10.00am
PAR1	PAR2
KAR1	KAR2
KAK1	KAK2
TIR1	TIR2
YAR1	YAR2
SRC	Emma Thrussell

Only Year 11 students who select subjects against the recommendations will be required to attend the Counselling Day on Thursday Week 8 with a parent or caregiver. (see next calendar details)

Booking an Appointment

Parents and students will be provided with details about how to book a Course Counselling day appointment via email.

Preparing for a Course Counselling Appointments

In preparation for their appointment Year 9, 10 & 11 students must have:

- completed and submitted the Course Planner (Part 1 to 5)
- if relevant completed any Application Against Recommendations and/or Application for Advancement (Year 10 & above only)
- submitted their online subject selections
- submitted their Final Declaration to their HG Teacher
- be in full school uniform for their appointment

Copies of the following printed materials will be supplied by the school at the appointment:

- Final subject selection submission
- Term 2 student report
- Subject recommendations

Students should bring the following to their appointment:

- Copies of completed Course Planner
- any other relevant university or career pathway research

Course Counselling Calendar

	MON	TUE	WED	THU	FRI
Week 4	All Year Levels - Home Group Activity #1 Subject Selection Presentations				All Year Levels - Home Group Activity #2 Career Presentation
	This week:	<ul style="list-style-type: none"> Subject recommendations open for staff input Staff Guide issued to staff Course Planner & materials issued to all students Parent guide issued to parents 			
Week 5	All Year Levels - Home Group Activity – #3 Flow Chart Presentations - Sc, HASS, Maths, English		All Year Levels - Home Group Activity #4 Flow Chart Presentations - HPE, Arts, Tech, Music		All Year Levels - Home Group Activity #5 Web Preferences Presentation
	This week:	<ul style="list-style-type: none"> Subject recommendations published via Daymap Issue student login & passwords for Web Preferences Counselling Days Bookings open Web Preferences Online opens 			
Week 6	All Year Levels – Home Group Activity - Course Planner Booklets		All Year Levels – Home Group Activity - Course Planner Booklets		All Year Levels – Home Group Activity - Course Planner Booklets
	Year 11 to 12 – Home Group Activity - Subject Presentations – The Forge		Year 11 to 12 – Home Group Activity - Subject Presentations – The Forge		
	Year 9 to 10 Course Counsellor HG visit		Year 9 to 10 Course Counsellor HG visit		Year 11 to 12 Course Counsellor HG visit
Week 7	All Year Levels – Home Group Activity – SUBMIT Course Planner Booklets	Year 11 to 12 Counselling Sign Off Student Appointments 9.20 – 10.40am	Year 9 to 10 Counselling Day Parent/student appointments 7.45am – 7.00pm	Learning Support Counselling Day #2 Parent/student appointments 7.45am – 5.00pm	
	Year 12 - Uni Choices Adelaide Uni – Forge	Learning Support Counselling Day #1 Parent/student appointments 7.45am – 5.00pm			
	Year 11 to 12 Course Counsellor HG visit	Year 11 to 12 Sign off appointments			Year 8 to 9 Web Preferences Closed
Week 8			Year 10 to 11 & 11 to 12 Against Rec Parent/student appointments Counselling Day 7.45am – 7.00pm		
					Year 9 to 10 Year 11 to 12 Web Preferences Closed
Week 9	This week:	Follow Up of students who have not made selections – by Year level Leaders			Year 10 to 11 Web Preferences Closed

Helpful Resources

Year Level or Band	School Prospectus	Course Planner	Curriculum Guide	Subject Presentation	Career/ Pathway Presentation	Web Preferences Presentation	Other Resources	Learning Area Flow Chart Presentation	
6 to 7	The Marryatville Model New Student Welcome Booklet	Year 6 to 7 Course Planner Booklet	Middle Years Curriculum Guide (Year 7 & 8)			Year 6 to 7 Web Preferences Presentation	Adelaide University Presentation EASVA VET Course List Parent Career Links Parent Guide Parent SACE Brochures Uni SA Presentation	EALD Presentation	
7 to 8		Year 7 to 8 Course Planner Booklet				Year 7 to 8 Web Preferences Presentation		English Presentation	
8 to 9		Year 8 to 9 Course Planner Booklet	Intermediate Years Curriculum Guide (Year 9 & 10)	Year 8 to 9 Subject Selection Presentation	Year 8 to 9 Career/Pathway Planning Presentation	Year 8 to 9 Web Preferences Presentation		Humanities Presentation	
9 to 10		Year 9 to 10 Course Planner Booklet		Year 9 to 10 Subject Selection Presentation	Year 9 to 10 Career/Pathway Planning Presentation	Year 9 to 10 Web Preferences Presentation		Mathematics Presentation	
10 to 11		Year 10 to 11 Course Planner Booklet	Senior Years Curriculum Guide (Year 11 & 12)	Year 10 to 11 Subject Selection Presentation	Year 10 to 11 Career/Pathway Planning Presentation	Year 10 to 11 Web Preferences Presentation		Year 10 to 12 VET Presentation	Science Presentation
11 to 12		Year 11 to 12 Course Planner Booklet		Year 11 to 12 Subject Selection Presentation	Year 11 to 12 Career/Pathway Planning Presentation	Year 11 to 12 Web Preferences Presentation			The Arts Presentation

Click each link in the table to access the resource online