

Marryatville High School

Course Counselling

Parent Guide 2027



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General Information & Support Resources

Course Counselling Process

The Course Counselling process at Marryatville High School features a range of activities to support students to make informed subject selections for the following year. These include:

- Subject information sessions as part of the Student Life Program
- Exploring MHS Curriculum Guides during home group and at home via school website
- Career Planning Information forums including a subject presentation
- A Course Planner to guide students through subject selection process
- Home group teacher support and guidance
- Parent Course Counselling Information and Presentations (available online)
- An individual Course Counselling Appointment is required for all Year 10 to 11 (and other year levels by request for Against recommendations or Advancement)

Course Planners

All students must complete the Course Planner which has 5 key parts:

- Part 1 - Course Planning Record
- Part 2 – Year Level Planner
- Part 3 – Practice Subject Selection Sheet
- Part 4 – Against recommendations / Advancement Applications
- Part 5 – Final Declaration

This process has been designed to help students identify pathways and plan their subject selection accordingly. The Course Planner will be distributed to each student as a task via Daymap. Each Year Level Course Planner has a corresponding ppt presentation with instructions to guide students through the completion.

Links to these can be found in the Helpful Resources page at the end of this guide.

Course Planner Due Date: Term 3, Week 5 Friday

Curriculum Guides

The Marryatville Curriculum Model divides curriculum into the following bands:

- Year 7 & 8 – Middle Years
- Year 9 & 10 - Intermediate Years
- Year 11 & 12 – Senior years

The respective curriculum guides feature:

- Curriculum structures and selection patterns for each year level and stream (Mainstream, Special Interest Music, Elective Music & Special Tennis)
- Learning Area Flow Charts to illustrate subject pathways and prerequisites
- Explicit course descriptors for each subject offered

It is vital that students consult these documents throughout the subject selection process to ensure they make informed decisions. Students will be provided the relevant Curriculum Guide via Daymap. Links to the Curriculum Guides can be found in the Helpful Resources page at the end of this guide.

Selecting Subjects

Year Level Course Counselling Process

The following outlines the Course Counselling Process for each Year level:

- **Year 7 to 8, 8 to 9, & 9 to 10**
 - Complete & submit the Course Planner booklet **by Friday Week 5**
 - Submit final choices via Web Preferences **by Friday Week 6**
- **Year 10 to 11**
 - Complete & submit the Course Planner booklet **by Friday Week 5**
 - Attend a Course Counselling Day appointment (with a parent) **on Thursday Week 6, August 27th**
 - Submit final choices via Web Preferences **by Thursday Week 7**
- **Year 11 to 12**
 - Complete & submit the Course Planner booklet **by Friday Week 5**
 - Students attend a Course Counselling sign off appointment (student only) **on Tuesday Week 6**
 - If choosing against a recommendation that has not been pre-approved – Attend a Course Counselling Day appointment (with a parent) **on Thursday Week 6, August 27th**
 - Submit final choices via Web Preferences **by Thursday Week 7**
- **Inclusive Education Students**
 - Complete & submit the Course Planner booklet with IE staff
 - Attend a Course Counselling Day appointment (with a parent) **on Tuesday or Thursday of Week 6**
 - If possible - choices submitted via Web Preferences at Counselling appointment (by IE staff)

Careful Consideration

Students should ensure they have undertaken thorough research with respect to future pathways and any post-secondary course prerequisites. Subject choices must be made based on thorough consideration of their interests and ability levels. The timetable is constructed each year in response to student subject selections. As such, there will be very limited capacity for students to make subject changes once classes have been formed. Subject change requests are therefore unlikely to be accommodated.

Year 10 & 11 students should ensure that thorough research informs selected study pathways ie. VET options, school or university prerequisites, TAFE requirements, counting restrictions & precluded combinations for an ATAR

Useful links include:

- [SACE Website](#)
- [SATAC Website](#)

VET Courses

Students interested in undertaking a VET Course should see Laura Hudson in the lead up to Course Counselling Days. Final VET enrolments are ratified on Course Counselling Day at an appointment. If this applies to your student please plan to allow time, in addition to your counselling appointment on the day. The Eastern Adelaide Secondary Vocational Alliance course offerings can be found at the rear of this guide. Please note: VET Courses may attract additional fees for which parents/caregivers will be responsible.

Subject Recommendations

To inform the selection process, our Maths, Science & English subject teachers make subject recommendations. The purpose of which is to provide guidance with respect to a student's capacity for success in a subject. These will be available electronically to students via Daymap & Web Preferences. Please note that Semester 1 results underpin these recommendations and it may also be useful to consult your child's semester 1 reports/and or semester 2 teachers, when making subject selection decisions.

Against Recommendations Application

<https://schoolssaedu.sharepoint.com/sites/MarryatvilleHighSchool-CourseHub/forms/Lists/Against%20Recommendations/NewForm.aspx>

Students are strongly discouraged from making choices against teacher recommendations. Any subject for which a student has not been recommended will not be available to select when making selections via our electronic system.

In the event however, that a student does want to choose against a recommendation they will need to complete the AGAINST RECOMMENDATION APPLICATION which can be found in the Course Planner. This requires the student to:

- see the subject leader to discuss the course requirements and possible implications
- obtain a signature from the subject coordinator
- scan & submit separately via this link above to a Daymap Portal

Choices against recommendations can only be processed at an appointment on Course Counselling Day. Please contact a Year Level/Faculty Leaders or Subject teachers if you would like specific advice with subject recommendations or selections.

Advancement Application

<https://schoolssaedu.sharepoint.com/sites/MarryatvilleHighSchool-CourseHub/forms/Lists/Advancement%20Request/NewForm.aspx>

Students in going into Year 10 and 11 have opportunity to choose to apply for advancement to complete a SACE subject. To be granted permission for including an early SACE subject (ie. Stage 1 subject in Year 10 or Stage 2 subject in Year 11) they must complete ADVANCEMENT APPLICATION, which can be found in the Course Planner booklet. This requires the student to:

- see the subject leader to discuss the course requirements and potential for success
- obtain a signature from the subject coordinator
- scan & submit separately via this link above to a Daymap Portal

Please note advancement applications can only be processed at an appointment on Course Counselling Day.

Students should select a full complement of year level subjects and any advancement adjustments will be made at the appointment.

International Student Subject Selections

All International student Subject Counselling is undertaken by Sarah Goldfain. These appointments are usually completed prior to course counselling days. There is no need for International students to go online to enter final subject selections, this process will be completed during their appointment.

PART 4B	Against Recommendations Declaration (Only complete if choosing against recommendation)
Surname	
First Name	
Current IGC	
Next Year Level	
Date	
Request	Which to undertake a subject against recommendations. Course name:
Conditions	As part of the subject selection process teacher(s) have made recommendations which provide guidance with respect to a student's capacity for success in a particular subject. Subject choices should be based on thorough consideration of student interests and ability levels. Students are therefore discouraged from choosing subjects against these recommendations, due to the limited likelihood for success.
Desired subject against recommendations	Course name(s): Relevant subject grades: Current attendance rate (%):
Supporting Evidence	Reason for wanting to complete a subject against recommendation: Other supporting evidence (attach if required):
Subject teacher	Name: ☐ Recommended ☐ Not recommended
Faculty leader	Name: ☐ Approved ☐ Not approved
Parent	Name: ☐ Comment/signature:
Office Use Only	Comment:

Must be completed, signed and submitted separately via this link:
<https://schoolssaedu.sharepoint.com/sites/MarryatvilleHighSchool-CourseHub/forms/Lists/Against%20Recommendations/NewForm.aspx?Page=1&id=483036ed-7795-4636-b648-a2727380817f>

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PART 4A	Application for Advancement (Only complete if applying for advancement)
Surname	
First Name	
Current IGC	
Next Year Level	
Date	
Request	Which to undertake: ☐ Stage 1 SACE course whilst in Year 10 ☐ Stage 2 SACE course whilst in Year 11 No more than one advancement course per semester is permitted. To be considered for advancement, you will need to demonstrate a commitment to your studies and a strong ability in the subject area. This can be evidenced by: - Previous relevant subject grades - Strong attendance record (80% or above) - NAPLAN results above the expected level - Written application clearly outlining your case for advancement - Recommendation from a relevant subject teacher who knows your learning needs.
Conditions	
Desired Advancement	Course name: Relevant subject grades: Current attendance rate (%):
Supporting Evidence	Reason for wanting to complete an Advancement Course: Other supporting evidence (attach if required):
Subject teacher	Name: ☐ Recommended ☐ Not recommended
Faculty leader	Name: ☐ Approved ☐ Not approved
Parent	Name: ☐ Comment/signature:
Office Use Only	Comment:

Must be completed, signed and submitted separately via this link:
<https://schoolssaedu.sharepoint.com/sites/MarryatvilleHighSchool-CourseHub/forms/Lists/Advancement%20Request/NewForm.aspx?Page=1&id=483036ed-7795-4636-b648-a2727380817f>

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Inclusive Education Student Subject Selections

All students with a 'One Plan' and a handful of others, will be offered an extended Course Counselling appointment with the Inclusive Education Team (Sue Logue). These appointments will be conducted in the Student Services building on **Tuesday or Thursday of Week 6** and will take approximately 45 minutes. Students will receive an additional letter outlining the process for making an appointment.

There is no need for Inclusive Education students to go online to enter final subject selections, this process will be completed during the appointment.

Selecting Subjects Online

Web Preference Instructions

Following completion of the Course Planner Booklet, all students are required to submit their final subject selections via our Web Preferences system. A Web Preferences help video for each Year Level can be found in the Helpful Resources section at the rear of this booklet. To submit final preferences:

Log in to Web Preferences:

1. Click 'Add New Preferences'
2. Select Current Year- select a study stream –Tennis, Mainstream, Elective or Special Interest Music
3. If applicable select the REQUIRED subjects from the drop-down options for each Learning Area.
 - a. Note: only Maths, English & Science subjects for which you have been recommended will be available for selection
4. Select FREE CHOICE subjects from the drop-down menu
 - a. Select choice subjects in order of preference. (most preferred listed first)
5. Select RESERVE subjects
 - a. Select reserve subjects in order of preference. (these may be used in the event of a clash)
6. Click 'Proceed'
7. Check and 'Submit' valid preferences
8. Student can view and sign the receipt for final submission and be prompted to enter a parent email address
9. Parent will receive an email to sign off and ratify final selections
10. Keep a copy of this receipt for your personal records

Login details will be emailed to students

Course Counselling Appointments

Against Recommendations

Web Preferences will be adjusted for all students who have received full approval for a choice against a recommendation. Those without approval (ie the subject is not visible for selection) will be required to attend an individual course counselling appointment with a parent or caregiver, to finalise subject selections. These appointments will occur in the top of H Block on Course Counselling Day for all students regardless of their year level.

- **August 27th Thursday Week 6 - 7.45am – 10.30am, 11.00 – 1.00pm & 2.00pm – 7.00pm**

If you are not able to attend a Course Counselling appointment with your Year 9 or 10 student, please make contact as soon as possible with the Year Level Leader.

Year 11 to 12 Course Counselling Sign Off Appointments

To finalise subject selections all Year 11 students will be course counselled by a member of the Senior Leadership team on **Tuesday of Week 6 - 9.20 & 10.00am** at the top of H Block at the following times. In the lead up to subject counselling, Senior Leaders and subject teachers will attend Home Group to assist students in the selection and counselling process.

Year 11 TO 12 COURSE COUNSELLING Tuesday Week 6	
9.20am	10.00am
PAR1	PAR2
KAR1	KAR2
KAK1	KAK2
TIR1	TIR2
YAR1	YAR2 & YAR 3
SRCS	SRCH

Only Year 11 students who select subjects against the recommendations (not resolved) will be required to attend the Counselling Day on Thursday Week 6 with a parent or caregiver. (see calendar for details)

Booking an Appointment

Parents and students will be provided with details about how to book a Course Counselling day appointment via email.

Preparing for a Course Counselling Appointments

In preparation students must have:

- completed and submitted the Course Planner (Part 1 to 5) including the Final Declaration
- if relevant completed any Application Against Recommendations and/or Application for Advancement (Year 10 & above only) and submitted via the Daymap portal
- submitted their online subject selections
- be in full school uniform for their appointment

The following will be available via Web Preferences & Daymap at the appointment:

- Term 2 student report
- Subject recommendations
- Applications for Advancement or Against recommendations master spreadsheet

Students should bring the following to their appointment:

- Copies of completed Course Planner
- any other relevant university or career pathway research

Course Counselling Calendar

	MON	TUE	WED	THU	FRI
Week 1	Course Planner & Curriculum Guide issued to all students				
	Parent guide issued to families				
Week 2 (Snow Tour)	Subject recommendations published via Daymap to students				
	Counselling Days Bookings open				
Week 3	Issue student login & passwords for Web Preferences				
	Web Preferences Online opens				
Week 4	Students work on Course Planner Booklets				
	Leaders visit 11 to 12 HG (Wednesday) & Year 9 to 10HG's (Friday)				
Week 5	Leaders visit 11 to 12 HG (Monday) Year 9 to 10 HG's (Wednesday)				
	Course Planner Booklets Due ADVANCEMENT & AGAINST RECOMMENDATIONS applications due				
Week 6					
Week 7	Follow Up of students who have not made selections – by Year level Leaders				
	Web Preferences closes for all students				
Week 8					
	Show Day				

Helpful Resources 2027

Year Level or Band	Course Planner	Curriculum Guide	Subject Presentation	Career/ Pathway Presentation	Web Preferences Presentation	Applications & Forms	Parent Resources	Additional Resources
6 to 7	Year 7 Enrolment Booklet (emailed directly to Year 6 families)				Year 6 to 7 Web Preferences Presentation	Against Recommendations Application Against Recommendations (AR) Application (Year 9 to 12 only) ↓ Lodge AR application here (student access only) Advancement Application Application for Advancement (AD) (Year 9 into 10 & 10 into 11 only) ↓ Lodge AD application here (student access only) VET Application VET Expression of Interest Form	Course Counselling New Student Welcome Parent Guide 10 to 11 Parent Presentation 11 to 12 parent Presentation About SACE The UCAT University SATAC Guide Applying to SATAC VET VET Parent Presentation About VET VET & ATAR VET Application Process EASVA Flyer Careers Australian Jobs Guide Careers- Good Universities Guide Parents a Career Supporters	Subject Flowcharts explained by Learning Area Leaders: EALD English HPE Humanities Languages Mathematics Music Science The Arts Technologies NCAA Pathway Information NCAA Overview Div 1 Fact Sheet Div 2 Fact Sheet Eligibility Planning Tool Certification
7 to 8	Year 7 to 8 Course Planner Booklet	Middle Years Curriculum Guide (Year 7 & 8)	Year 7 to 8 Subject Selection Presentation		Year 7 to 8 Web Preferences Presentation			
8 to 9	Year 8 to 9 Course Planner Booklet		Year 8 to 9 Subject Selection Presentation	Year 8 to 9 Career/Pathway Planning Presentation	Year 8 to 9 Web Preferences Presentation			
9 to 10	Year 9 to 10 Course Planner Booklet	Intermediate Years Curriculum Guide (Year 9 & 10)	Year 9 to 10 Subject Selection Presentation	Year 9 to 10 Career/Pathway Planning Presentation	Year 9 to 10 Web Preferences Presentation			
10 to 11	Year 10 to 11 Course Planner Booklet		Year 10 to 11 Subject Selection Presentation	Year 10 to 11 Career/Pathway Planning Presentation	Year 10 to 11 Web Preferences Presentation			
11 to 12	Year 11 to 12 Course Planner Booklet	Senior Years Curriculum Guide (Year 11 & 12)	Year 11 to 12 Subject Selection Presentation	Year 11 to 12 Career/Pathway Planning Presentation	Year 11 to 12 Web Preferences Presentation			

Click each link in the table to access the resource online

My Notes & Questions

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